

To: Members of the Corporate  
Governance Committee

Date: 13 November 2015

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Dear Councillor

You are invited to attend a meeting of the **CORPORATE GOVERNANCE COMMITTEE** to be held at **9.30 am** on **WEDNESDAY, 18 NOVEMBER 2015** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams  
Head of Legal, HR and Democratic Services

## **AGENDA**

### **PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING**

#### **1 APOLOGIES**

#### **2 DECLARATION OF INTERESTS**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

#### **3 URGENT MATTERS**

Notice of items, which in the opinion of the Chair should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

#### **4 MINUTES (Pages 5 - 20)**

To receive the minutes of the Corporate Governance Committee meeting held on the 28<sup>th</sup> September, 2015.

## **PART 2 - CONFIDENTIAL ITEM**

It is recommended in accordance with Section 100A(4) of the Local Government Act 1972, that the Press and Public be excluded from the meeting during consideration of the following items of business because it is likely that exempt information (as defined in paragraphs "14 and 18" of Part 4 of Schedule 12A of the Act) would be disclosed.

### **5 YSGOL MAIR, RHYL - INTERNAL AUDIT REPORT (Pages 21 - 46)**

To consider a confidential report by the Head of Internal Audit (copy enclosed) on a recent Internal Audit report on Ysgol Mair, Rhyl that received a 'Low' assurance rating.

### **6 PFI UPDATE (Pages 47 - 52)**

To consider a confidential report by the Chief Finance Officer, which provides an update on the PFI transaction (copy enclosed).

## **PART I**

### **7 BUDGET PROCESS 2015/16 (Pages 53 - 84)**

To consider a report by the Chief Finance Officer, which provides an update on the process to deliver the revenue budget for 2016/17 (copy enclosed).

### **8 CORPORATE RISK REGISTER (Pages 85 - 114)**

To consider a report by the Strategic Planning Team Manager (copy enclosed) on the management of Corporate Risk, and revision of the Corporate Risk Register.

### **9 NATIONAL CONSULTATION ON FREEDOM OF INFORMATION (Pages 115 - 124)**

To consider a report by the Corporate Information Manager (copy enclosed) which provides Denbighshire's proposed response to a consultation on the Freedom of Information Act 2000.

### **10 COUNCIL CONSTITUTION (Pages 125 - 126)**

To consider a report by the Head of Legal, HR and Democratic Services (copy enclosed) which provides an update on the future adoption of a new model constitution for Wales.

**11 CORPORATE FLEET MANAGEMENT - INTERNAL AUDIT REPORT**

(Pages 127 - 146)

To consider a report by the Head of Internal Audit (copy enclosed) details the recent Internal Audit report on Corporate Fleet Management that received a 'Low' assurance rating.

**12 CORPORATE GOVERNANCE COMMITTEE - SELF ASSESSMENT**

To receive a presentation from the Head of Internal Audit on the Corporate Governance Committee Self-Assessment.

**13 CORPORATE GOVERNANCE COMMITTEE WORK PROGRAMME** (Pages 147 - 150)

To consider the committee's forward work programme (copy enclosed).

**MEMBERSHIP**

**Councillors**

Ann Davies  
Stuart Davies  
Peter Duffy

Alice Jones  
Jason McLellan  
Barry Mellor

**Lay Member**

Paul Whitham

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